



IfJ Membership Policy

Last updated April 2023

1) Introduction

Intermediaries for Justice (IfJ) is a registered charity seeking to establish a wide and active membership by recruiting individual members who:

- are working as intermediaries;
- are working in associated professions;
- have an interest in the work of the charity.

It is a requirement that all members are supportive of the [vision and aims of the charity](#). For further information please see the IfJ constitution [here](#).

Your membership fees support IfJ:

- to run successful campaigns to raise awareness of the role of intermediaries.
- to further develop resources to improve public awareness of the ways intermediaries work with vulnerable people in the justice system.
- by providing training:
 - in the form of CPD short courses relevant to practicing intermediaries and members of the wider justice system;
 - on the role of an Intermediary, to organisations within the justice system.
- to contribute to justice system planning and development by participating in forums, discussion groups and strategic development meetings.
- to conduct research which is relevant to the work of intermediaries and the needs of vulnerable people within the justice system.

There are four membership categories:

- UK Full membership
- UK Associate membership



- [International Full membership](#)
- [International Associate membership](#)

For further information please see below 'Membership categories, fees and benefits'.

2) Membership categories, fees and benefits

Please note:

- IfJ does not currently offer corporate membership. However, we do offer a group membership that allows for an organisation to pay for individual people's memberships on their behalf under one invoice. This incurs a £5 service charge per member being registered.
- use of a personal email address is a requirement of all membership categories.
- application and acceptance of IfJ membership (all categories) is based on mutual trust.
- if any member deliberately supplies inaccurate information
 - this will be considered a breach of trust;
 - the Membership Coordinator will liaise directly with the member and report to the Trustees, who may terminate IfJ membership with immediate effect.

UK Full membership £80

Open to all qualified intermediaries working within the UK, who have been trained and are registered by The Ministry of Justice, Triangle, Communicourt or The Intermediary Cooperative.

Benefits include:

- access to IfJ's online members' area where there is a growing library of articles, practical resources, research papers, case studies and references;
- WIDGIT online membership;
- access to IfJ's online discussion groups for support and discussion on current topics, via closed WhatsApp and Facebook groups;
- regular email updates on intermediary related topics and IfJ developments;
- access to IfJ's referral system for cases outside the jurisdiction of Registered Intermediaries;
- access to IfJ's rolling programme of CPD training programme, special interest groups and our annual conference;



- practical peer support from IfJ, as appropriate and on request to secretary@intermediary-for-justice.org, if difficult matters arise;
- discounted rates at Hilton Hotels across the UK.

UK Associate membership £45

Open to anybody living within the UK who supports the [vision and aims of the charity](#) Intermediaries for Justice.

Benefits include:

- access to IfJ's online members' area where there is a growing library of articles, practical resources, research papers, case studies and references;
- regular email updates on intermediary related topics and IfJ developments;
- access to IfJ's rolling programme of CPD training programme, special interest groups (where application qualification criteria are met) and our annual conference;
- discounted rates at Hilton Hotels across the UK.

International Full membership £60

Open to all qualified intermediaries, based outside the UK, who have been trained and are registered by locally approved intermediary training bodies or the UK Ministry of Justice.

Benefits include:

- access to IfJ's online members' area where there is a growing library of articles, practical resources, research papers, case studies and references;
- WIDGIT online membership;
- access to IfJ's online discussion groups for support and discussion on current topics, via closed WhatsApp and Facebook groups;
- regular email updates on intermediary related topics and IfJ developments;
- access to IfJ's rolling programme of CPD training programme, special interest groups and our annual conference;
- discounted rates at Hilton Hotels across the UK.

International Associate membership £35

Open to anybody based outside the UK, who supports the [vision and aims of the charity](#) Intermediaries for Justice.

Benefits:

- access to IfJ's online members' area where there is a growing library of articles, practical resources, research, case studies and references;



- regular email updates on intermediary related topics and IfJ developments;
- access to IfJ's rolling programme of CPD training programme, special interest groups (where application qualification criteria are met) and our annual conference;
- discounted rates at Hilton hotels across the UK.

3) Membership application procedure

Please apply for membership online through IfJ's website

<https://www.intermediaries-for-justice.org/become-member>

Your 12-month membership contract commences when

- your application is submitted and your payment is received
- or
- your expiring/expired membership contract is renewed/reactivated successfully.

Payment methods:

There are 2 payment options for paying/renewing and reactivating your membership:

- Annual Direct Debit (GoCardless)
- One off Debit/credit card payment (Stripe)

Membership renewal:

- If you opt for Direct Debit payment, your annual membership will automatically renew.
- If you opt for a one-off payment, you will receive a renewal reminder 4 weeks before your membership expires and then weekly until it expires.
- Once your membership has expired there is a 1-week grace period.
- To renew your membership, log in to the member's area and click the 'renew now' link at any point.

4) Membership cancellation policy

Membership cancellation is possible at any point during an individual's membership period in extenuating circumstances. Please contact admin@intermediaries-for-justice.org explaining your circumstances if you need to cancel your membership.

You can cancel for a full refund minus a £5 admin fee within the first two months of the membership start/renewal date.